

## Invitation for Bids

**Government of Nepal (GoN)**  
Ministry of Communication and Information Technology  
**Department of Information Technology**

Date of publication: 2079-07-22  
Invitation for Bids No: DOIT/NCB/02/079-80

1. The Department of Information Technology (DOIT) invites **electronic** bids from eligible bidders for the procurement of following items under National competitive bidding – Single Stage Two Envelope procedures.

Contract No	Description of Goods	Bid Security Amount (NRs)	Bid Document Price (NRs)
DOIT/NCB/02/079-80	Supply and Delivery of e-Attendance Device	2,85,000.00 (Two Lakh Eighty Five Thousand Only)	3,000 (Three Thousand Only)

2. Under the Single Stage, Two Envelope Procedure, Bidders are required to submit simultaneously two separate sealed envelopes, one containing (i) the Technical Bid and the other (ii) the Price Bid, both in turn enclosed in one sealed envelope as per the provision of ITB 23 of the Bidding Document.
3. Eligible Bidders may obtain further information and inspect the bidding documents at the office of Department of Information Technology, Gairigaun-9, Tinkune, Kathmandu, Contact no.: 01-4112334, 01-4117940, Email: [info@doit.gov.np](mailto:info@doit.gov.np) or may visit PPMO eGP system [www.bolpatra.gov.np/egp](http://www.bolpatra.gov.np/egp).
4. Eligible Bidders may download the bidding documents for e-submission from PPMO's e-GP system [www.bolpatra.gov.np/egp](http://www.bolpatra.gov.np/egp). Electronic Bidders should deposit a non-refundable fee of NRs 3,000.00 (Three Thousand Only) till 2079-08-23 B.S. in the following Rajaswa (revenue) account as specified below.,

### Information to deposit the cost of bidding document in Bank:

Name of the Bank: Rastriya Banijya Bank, Teku, Kathmandu  
Name of Office : Department of Information Technology  
Office Code no. : 358043501, Office Account no.: 1000200010000  
Rajaswa (revenue) Shirshak no. : 14229

5. Pre-bid meeting shall be held at Department of Information Technology, Gairigaun-9, Tinkune, Kathmandu at 14:00 on 2079-08-12 B.S.
6. Electronic bids must be submitted to the Department of Information Technology, Gairigaun-9, Tinkune, Kathmandu through PPMO's e-GP system [www.bolpatra.gov.np/egp](http://www.bolpatra.gov.np/egp) before 12:00 noon on 2079-08-23 B.S. Bids received after this deadline will be rejected.
7. The bids will be opened in the presence of Bidders' representatives who choose to attend at 14:00 on 2079-08-23 B.S. at the Department of Information Technology, Gairigaun-9, Tinkune,

Kathmandu. Bids must be valid for a period of 90 days from the date of bid opening and must be accompanied by a bid security or scanned copy of the bid security in pdf format in case of e-bid, amount as specified above, which shall be valid for 30 days beyond the validity period of the bid. Bidders who wish to submit the bid security amount by cash can deposit the security amount mentioned above as specified below:

**Information to deposit the bid security amount in Bank:**

Name of the Bank: Nepal Rastra Bank, Thapathali, Kathmandu  
Name of Office: District Treasury Controller Office, Babarmahal, Kathmandu  
Office Code no.: 358043501, Office Account no.: 1201200001002524

8. If the last date of purchasing and /or submission falls on a government holiday, then the next working day shall be considered as the last date. In such case the validity period of the bid and bid security shall remain the same as specified for the original last date of bid submission.